

***CITY OF HANNIBAL***  
***OFFICIAL COUNCIL AGENDA***

**Tuesday, November 6, 2018**  
**Council Chambers**  
**7:00 p.m.**

**ROLL CALL**

**CALL TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**

**Closed Session Minutes – February 21 & March 7, 2017**  
**Closed Session Minutes – September 4 & September 18, 2018**  
**Regularly Scheduled Council Meeting – October 16, 2018**

**APPROVAL OF PAYROLL AND CLAIMS**  
**Second Half – October, 2018**

**ALAN BOWEN – LOAFERS CAR CLUB**  
**Re: Request, Street Closures – May Car Show**  
*Saturday, May 11, 2019 – 8:00 a.m. – 5:00 p.m.*

**Re: Request, Street Closures – September Cruise-In**  
*Saturday, September 14, 2019 – 12:00 p.m. -9:00 p.m.*

**JEFF ARP, MIRMA LOSS CONTROL SPECIALIST**  
**Re: Risk Management Grant Awards**

**JAMES R. HARK – MAYOR**  
**Re: Approval of Reappointment**

**HANNIBAL TREE BOARD**

- **Kirsty Trevathan – reappointment for a term to expire September, 2021**

**Re: Recommendation of Appointment/Reappointment**

**HANNIBAL CONVENTION & VISITOR’S BUREAU**

- **Cathie Whelan - reappointment for a term to expire September, 2023**

**HISTORIC DISTRICT DEVELOPMENT COMMISSION**

- **Brad Walden – appointment for a term to expire May, 2023**

**JEFF LAGARCE – CITY MANAGER**

**Re: Shinn Lane Roundabout – Change Order No. 1 (Final)**  
*Bleigh Construction Company*  
*(Resolution No. 2176-18, to follow)*

**ANDY DORIAN – DIRECTOR, PARKS & RECREATION**

**Re: Hannibal Riverfront Renovations – Contract Agreement**  
*Bleigh Construction Company - \$6,648,000*  
*(Resolution No. 2172-18, to follow)*

**HEATH HALL – GENERAL MANAGER, BOARD OF PUBLIC WORKS**

**Re: Sale and Right-of-Way of City Owned Property – Corporation General Warranty Deed & Right of Way – 6673 County Road 437**  
*Hannibal Regional Healthcare System, Inc. - \$245,000*

**MIKE MCHARGUE – DPW SUPERINTENDENT**

**Re: Bid Award Approval, Salt Spreaders (3)**  
*Angelo’s Supplies - \$17,747.00*

**Re: Downtown Trash Pickup Options**

**Re: Municipal Refuse Dumpster Collection – Contract Agreement**  
*Republic Services dba: Allied Waste Services - \$9,996.72*  
*(Resolution No. 2175-18, to follow)*

**EDIE PRICE – DPW MANAGEMENT ASSISTANT**  
**Re: Sale of City Owned Property – Special Warranty Deed**  
*Johannah Ketchum - \$500 plus fees*  
*(Resolution No. 2173-18, to follow)*

**LYNDELL DAVIS – CHIEF OF POLICE**  
**Re: Approval, Bid Waiver – Fiber Internet Services**

**Re: Fiber Internet Services – Services Orders**  
*Missouri Network Alliance, LLC dba: Bluebird Network*  
*(Resolution No. 2177-18, to follow)*

**RESOLUTION NO. 2172-18**

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING  
THE MAYOR TO EXECUTE A \$6,648,000 CONSTRUCTION  
CONTRACT AGREEMENT BETWEEN THE CITY OF  
HANNIBAL AND BLEIGH CONSTRUCTION COMPANY FOR  
THE RENOVATION OF THE HANNIBAL RIVERFRONT**

**RESOLUTION NO. 2173-18**

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING  
THE MAYOR TO EXECUTE A SPECIAL WARRANTY DEED  
NECESSARY TO CONVEY CERTAIN CITY-OWNED PROPERTY  
TO JOHANNAH KETCHUM ADJACENT TO HER HOME AT 511  
BIRCH STREET IN THE AMOUNT OF \$500 PLUS RECORDING  
FEES AND OTHER NECESSARY COSTS**

**RESOLUTION NO. 2174-18**

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR TO EXECUTE A CORPORATION GENERAL WARRANTY DEED AND RIGHT-OF-WAY EASEMENT TO HANNIBAL REGIONAL HEALTHCARE SYSTEM, INC AS TO 6673 COUNTY ROAD 437**

**RESOLUTION NO. 2175-18**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT AGREEMENT BETWEEN THE CITY OF HANNIBAL AND REPUBLIC SERVICES DBA: ALLIED WASTE SERVICES OF NORTH AMERICA FOR 2018-2019 MUNICIPAL REFUSE COLLECTION OF DUMPSTERS, IN THE AMOUNT OF \$9,996.72 WITH OPTIONS TO RENEW TWO (2) ADDITIONAL YEARS WITH RATES AS PROVIDED IN THE ATTACHED CONTRACT AGREEMENT**

**RESOLUTION NO. 2176-18**

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR TO EXECUTE CHANGE ORDER NO. 1 (FINAL) WITH BLEIGH CONSTRUCTION IN THE AMOUNT OF \$44,385.49 RELATIVE TO THE SHINN LANE ROUNDABOUT CONSTRUCTION PROJECT**

**RESOLUTION NO. 2177-18**

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING  
THE MAYOR TO EXECUTE SERVICES ORDERS WITH  
MISSOURI NETWORK ALLIANCE, LLC dba Bluebird Network  
LLC TO PROVIDE INTERNET SERVICES AT THE HANNIBAL  
POLICE DEPARTMENT LOCATION AT 777 BROADWAY IN  
THE MONTHLY AMOUNT OF \$565.00/\$6,780 ANNUAL**

**BILL NO. 18-021**

**AN ORDINANCE OF THE CITY OF HANNIBAL PROVIDING  
FOR A MUNICIPAL ELECTION TO BE HELD, TUESDAY,  
APRIL 2, 2019 FOR THE PURPOSE OF ELECTING A MAYOR &  
COUNCIL MEMBERS OF THE  
SECOND AND FOURTH WARDS**

*Second and Final Reading*

**BILL NO. 18-022**

**AN ORDINANCE AUTHORIZING THE  
ISSUANCE OF LEASEHOLD REVENUE  
BONDS, SERIES 2018 (CITY OF HANNIBAL,  
MISSOURI, LESSEE), BY THE HANNIBAL  
MUNICIPAL ASSISTANCE CORPORATION,  
FOR A NEW VISITORS CENTER AND  
IMPROVEMENTS TO PARKS AND  
RECREATIONAL FACILITIES;  
AUTHORIZING AND APPROVING  
CERTAIN DOCUMENTS IN CONNECTION  
WITH THE ISSUANCE OF THE BONDS;  
AND AUTHORIZING CERTAIN OTHER  
ACTIONS IN CONNECTION WITH THE  
ISSUANCE OF THE BONDS**

*Second and Final Reading*

**ADJOURNMENT**

Office of City Clerk



Angelica N Vance

SPECIAL EVENT APPLICATION

Today's Date: 10-16-18 Date you wish to be placed on Agenda: 11-6-18

Your Organization: Loafers Car Club Special Event: May Car Show

Date(s) of Event: 5-11-19 Requested Times (from - to) 8am - 5pm

Description of Activity: Annual Car Show on Main Street

Primary Contact Person(s): Alan Bowen Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell Phone: 573-541-8222 E-mail: alanofloafers@gmail.com

Assistance Needed (location, etc.) Main Street, Broadway to North, and side streets with bollards on east and west sides. Barricades at North and Broadway.

DEPARTMENTAL COMMENTS:

Police: No cost Dept. Cost Lt Routh

Fire: No problems Dept. Cost Chief Benjamin

Public Works: N/A Dept. Cost

Building Inspector: No comment Dept. Cost J Burnham

Parks: No objections Dept. Cost A Dorian

Street: Will supply barricades & bollards Dept. Cost R Daurie

Tourism: No comments Dept. Cost \_\_\_\_\_

\_\_\_\_\_ G Bryant

Administration: No concerns Dept. Cost \_\_\_\_\_

\_\_\_\_\_ J LaGarce

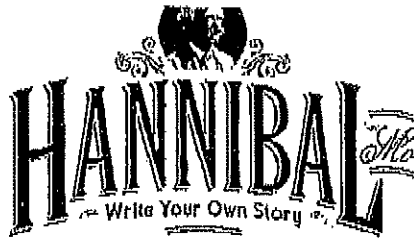
STAFF RECOMMENDS: Approval upon receipt of certificate of insurance.

Stephanie L. Gibson, M.D., C.M.O.  
City Clerk





Office of City Clerk



Angelica N Vance

SPECIAL EVENT APPLICATION

Today's Date: 10-16-18 Date you wish to be placed on Agenda: 11-6-18

Your Organization: Loafers Car Show Special Event: September Cruise-in

Date(s) of Event: 9-14-19 Requested Times (from - to) NOON - 4pm

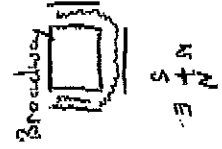
Description of Activity: Annual Reunion Cruise @ Central Park

Primary Contact Person(s): Alan Bower Home Phone:

Work Phone: Cell Phone: 573-541-8222 E-mail: alan@loafers@gmail.com

Assistance Needed (location, etc.) 4th to Center, Center to 5th, 5th to Broadway to be barricaded with sandbags also.

DEPARTMENTAL COMMENTS:



Police: No cost HPD Dept. Cost

Lt. Routh

Fire: No comment Dept. Cost

D Riefesel

Public Works: N/A Dept. Cost

Building Inspector: No comment Dept. Cost

J Burnham

Parks: No objections, Central Park still needs to be reserved Dept. Cost

A Dorian

Street: Will supply barricades Dept. Cost

R. Dauma

Tourism: No comments Dept. Cost \_\_\_\_\_

G Bryant

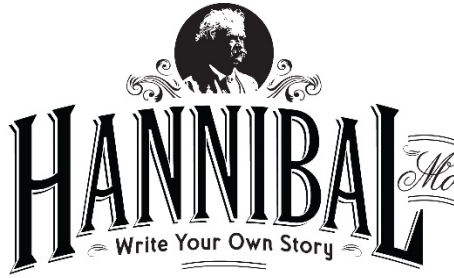
Administration: No concerns Dept. Cost \_\_\_\_\_

J LaGarce

STAFF RECOMMENDS: Approval upon receipt of certificate of insurance

Cheryl H. Johnson Mace, CAO  
City Clerk





## MEMORANDUM

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**To:** Angelica Zerbonia - City Clerk

**From:** James Hark - Mayor

**Re:** Convention and Visitors Bureau

**Date:** October 16, 2018

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Please submit Cathie Whelan;s name to the next Council agenda for reappointment to the Convention and Visitors Bureau. The term will expire in September 2023.



## MEMORANDUM

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**To:** Angelica Zerbonia - City Clerk

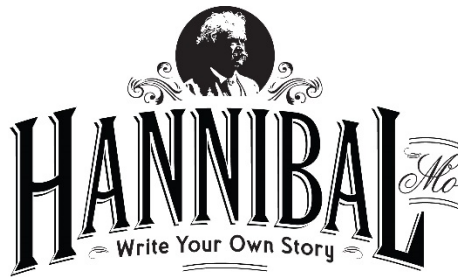
**From:** James Hark - Mayor

**Re:** Historic Development District Commission

**Date:** October 24, 2018

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Please submit Brad Walden's name to the next Council agenda for appointment to the Historic Development District Commission. The term will expire in May 2023.



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# MEMORANDUM

**To: Mayor Hark and Members of the Hannibal City Council**

**From: Jeff LaGarce, City Manager**

**Re: Resolution Authorizing the Mayor to Execute a Change Order Relative to the Shinn Lane Project**

**Date: November 1, 2018**

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The Shinn Lane Project is entirely complete. Final billing and grant reimbursement forms were received by the city on October 31 for processing. In this October 31 billing package, the consulting engineer reported 19 items; some increases; some decreases; that collectively produce a \$44,385.49 change order for the entire project. I cannot adequately summarize those items in brief; therefore, I attach the Klingner & Associates correspondence here.

The project contract is \$1,637,952.18. The \$44,385 change order represents 2.7% over contract. I am authorized to approve change orders within 5% of any contract, but my dollar cap is limited to \$4,600.

I dislike change orders, but I recognize the validity of this change order, and have no objection to it. This was a 7-month project with numerous elements (excavation, utility relocation, lighting, paving, curbing, sidewalk, traffic detours and highway signage, temporary business accesses, site restoration, and the like).

*Staff recommends approval of a Resolution authorizing the Mayor to execute a change order with Bleigh Construction in the amount of \$44,385.49 relative to the construction of Shinn Lane.*

November 1, 2018

Mr. Jeff LaGarce  
City of Hannibal  
320 Broadway  
Hannibal, MO 63401

RE: Shinn Lane Roundabout  
Change Order Explanation

Dear Mr. LaGarce:

In the packet for final processing of Bleigh's final payment and related documents, you probably noticed a change order. Since this project was set up as a unit price contract with quantities, it is not uncommon to have some variation in quantities with the completed project. The change order reflects the summary of all of those changes. I want to provide further explanation for those changes so that you understand that they are legitimate and unavoidable. Below is a summary that ties to each listed numerical item in the change order:

1. Removal of Unsuitable Material – There were two spots in the subgrade near the main hospital entrance and just south of the roundabout where we were not able to get compaction due to some unsuitable material. Drying the material out did not work either. This material had to be removed. We obtained a final quantity but did not get pricing until recently. This was the single largest change order item and there was no way of knowing that it would need to be done.
2. Embankment in Place – When Progress Parkway was being constructed, Bleigh informed me they thought they brought in more dirt in that area because existing grades prior to construction were not matching grades shown on our drawings in the cross sections. We discovered the reason for this. Our plans were completed prior to final earthwork operations for the motel being completed. Apparently, they moved some of the dirt in the right of way over to their site for their east parking lot. This left us short on dirt in the Progress Parkway area. Since this project had several locations for embankment in place, we could not get a final quantity on this until all of the embankment was completed.
3. Remove and Relocate Fire Hydrant – The Hannibal BPW moved the fire hydrant for Bleigh with Bleigh doing some of the excavation work for them. This resulted in a large deduct on the project.
4. Concrete Curb Ramp – We deleted some of the sidewalk show in the plans as it would not have connected to anything. These locations were at Progress Parkway going east of the Holiday Inn Express motel entrance and on Shinn Lane going south from the HNB Bank entrance. This was an effort to save some money on something that was really unnecessary at this time.

5. Truncated Domes – Since two curb ramps were deleted, the truncated domes for them were also.
6. Concrete Sidewalk – This goes with items 4 and 5 above as sidewalk that was unnecessary at this time.
7. 4" Type 5 Type 5 Aggregate Base – The HNB temporary entrance was relocated from what the plans showed due to concerns with site distance at Shinn Lane from the bank and concerns with disturbing some trees at the bank. This relocation resulted in some additional length of the temporary access at the bank. This was done for safety reasons.
8. Bituminous Pavement Mixture – This goes with item 7 as it required some additional asphalt for the temporary entrance.
9. Concrete Curb and Gutter 6" and Under, Type S – This goes with items 7 and 8 as we had to replace more curbing in the HNB parking lot to accommodate the relocated temporary entrance.
10. Concrete Pavement, 6" Non-Reinforced – When the motel entrance to Shinn Lane was laid out, we had some concerns with the grades potentially causing low riding vehicles to drag. We lowered the grade of the entrance some and it resulted in some additional concrete being removed and replaced. Also, at the HNB parking lot, some additional concrete in their parking lot had to be replaced to put their parking lot back together after removing the temporary entrance.
11. Curb and Gutter, Type B – This goes with item 10 at the motel entrance as the additional concrete removal required some additional concrete curb and gutter to go back in too. Also, on the south end of Shinn Lane (west side), MREC relocated their power pole. AT&T also relocated their fiber optic line. They were both given the plans. They did not get these two utilities located far enough west to accommodate an open ditch that was supposed to be in this area. To avoid potential exposure of the fiber optic line and the possible undercut of the MREC power pole, we extended the 15" drainage pipe and concrete curb and gutter approximately 80 LF to get past this area. This protects the utilities and allows our drainage to function appropriately. This was unavoidable.
12. Traffic Control – there were approximately 4 signs for staged construction that were shown in the plans but not in the bid quantities. Traffic control signage is paid for by the square foot. This was a final adjustment in quantities for the traffic control signage.
13. Rock Lining – The 30" outlet pipe on the west side of Shinn Lane, north of the hospital entrance did not call for any rock lining. We were concerned that with a pipe that size and the potential flow that could come from that, there would be a huge erosion problem that would be a headache for the City to deal with later. We added 8 cubic yards of rock ditch lining to address this erosion concern.
14. Removal of Improvements – The actual removals are listed down below the table. These relate to the HNB temporary entrance (item 10), the motel entrance (item 10) and a sidewalk adjustment where the sidewalk crosses Hospital Drive west of the roundabout. We saved some sidewalk construction in exchange for

- some sidewalk removal and we were able to meet ADA grades with the sidewalk crossing.
15. 15" HDPE Pipe – See item 11 as this is the drainage pipe referenced in that item.
  16. Wall around Inlet #4 due to slope – this inlet is at the northwest corner of the Hospital Drive/Shinn Lane intersection. This inlet was sitting too far back into the landscaping and in order to protect the slope and hold the landscaping, we had a short wall installed around the top of the inlet so that the inlet top could remain accessible.
  17. 12" HDPE Pipe – There was a slight overrun of 12" pipe at the south end to tie in a 12" drainage pipe that goes under the hospital's sidewalk into our drainage piping so we would not have an erosion issue on the slope from the hospital's pipe. This will save maintenance down the road.
  18. Object Markers at east end of Progress Parkway – These are the 7 red signs at the end of the road. This was not in our plans but for safety reasons, these signs needed to be installed to warn motorists that the roadway ends.
  19. Relocate Water Valve – The Hannibal BPW relocated the water valve so this was a deduct from the project.

We realize that there were some additional costs on this project. The relative change order cost is 2.7% of the project cost. The industry standard for change orders for projects is 1-3%, which is why there should always be a contingency fund on a construction project. We are within that margin. As you can see, some of these changes were unavoidable, some were efforts to save money, and some were done to enhance safety, or reduce maintenance in the future. We never like to come to the end of a project and have a change order cost addition but we did not receive all of the final information necessary to calculate this until recently. We probably could have communicated better that there were some minor changes, but we would not have known the total cost impact any sooner. It is always a challenge on unit price contracts, which are required by MoDOT for this type of construction with their funding.

Please review the information and feel free to call and discuss if you have any concerns. As always, if you have any questions please do not hesitate to contact us.

Sincerely,

KLINGNER & ASSOCIATES, P.C.



Mark C. Bross, PE



# Parks and Recreation

Andrew Dorian  
Director of Parks & Recreation  
City of Hannibal  
320 Broadway  
Hannibal, MO 63401  
Ph: 573 221-0154                      Fax: 573 221-0155  
Email: [adorian@hannibal-mo.gov](mailto:adorian@hannibal-mo.gov)



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TO: City Clerk, City Manager, City Council and Mayor

FROM: Andrew Dorian

DATE: 11/01/2018

RE: Riverfront Renovation Contract Approval

The City opened bids on Tuesday, October 9<sup>th</sup> for the renovation of the Hannibal Riverfront. The City received 4 bids with the low bid of \$6,648,000 coming from Bleigh Construction. This bid includes relocation of the marina, new boat ramp, docking locations for two large riverboats as well as the Mark Twain Riverboat and Canton Marine Towing, new rip rap river wall, new sidewalks, road and parking lot, new fencing in multiple locations, new restroom, new lighting throughout the riverfront, new storm water utilities as well as electric and water, large green space for events etc....

The City has elected at this time to not approve the alternate for the trellis as well as the alternate to renovate the large parking lot off Center Street. The Parks Department is going to pursue private donations to possibly pay for the trellis and City crews will work on renovations for the large parking lot.

If approved the Parks Department will begin their portion of the demolition process immediately. A notice to proceed would be given soon after once all permits and paperwork are finalized. This project has a 300 day construction schedule but weather and riverfront conditions could have an impact on that timeline.

The financing of this project has been addressed in the memo for the bond which is up for 2<sup>nd</sup> reading at the November 6<sup>th</sup> Council Meeting.

In the end this is a once in a generation project and one that residents of our community have been trying to get completed for decades. Hannibal's Riverfront is one of the most iconic in the world and it is time that we create a space that lives up to that legacy. The Citizens of Hannibal deserve a riverfront that they can use and be proud of and we feel that this project accomplishes that goal.

City Staff recommends the low bid of \$6,648,000 from Bleigh Construction for the renovation of the Hannibal Riverfront and that the Mayor is authorized to sign all documents and contracts related to this project.

Angel, will you please place the attached resolution on the agenda for the next meeting and also provide a copy of this email to the council in explanation?

Heath, would you please comment and let us know if Angel should put this on as your Agenda item or mine?

Jeff and Abe, I've included you just as an fyi, no action necessary unless you have a question about any of it.

Thanks,

jfl

Council,

As you may be aware, in order to preserve and also to obtain a right of way at a reasonable price, the BPW purchased a tract of ground off of County Road 437 (a/k/a Shinn Lane). They purchased it for \$220,000.00 in 2014 and now have a contract to sell it for \$245,000.00. Further the new owner has agreed to execute a Right of Way to us. For your reference, I've attached a copy of the ROW and the Deed. Transferring such a tract of Real Property requires Council approval. The closing is ready to go forward now, so the Board is seeking your approval to complete this transaction.

From a legal standpoint, as well as a practical one, it appears clear that making a \$25,000 profit and obtaining the ROW we needed without additional cost, not to mention eliminating the maintenance issue, is clearly in the best interests of the City. Please feel free to let me know if you have any questions, and you may of course contact Heath if you need any other more specific details.

Thanks

jfl



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# MEMORANDUM

**To: Mayor and City Council**

**From: Mike McHargue-Street Department Supervisor**

**Re: Purchase of Three Salt Spreaders**

**Date: October 31, 2018**

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The Hannibal Street Department went out to bid to replace three of their salt spreaders. Two of the salt spreaders that are being replaced were steel and had completely rusted out and was no longer able to hold salt. The other unit that is being replaced was extremely small and didn't hold much salt thus would require our crews to return to the shop twice as often to refill for salt, so it wasn't very functional.

The bids were let on Tuesday, October 30<sup>th</sup>, 2018 and two bids were received. One from Angelo's Supplies in the amount of \$17,747.00 and the other from Knapheide in the amount of \$18,630.00. Both bid models were that of salt Dog spreaders and all the bid specifications that the Street Department asked for were met.

While the bid amounts were close in price the Street Department would like to go with Angelo's Supplies for the salt spreaders. There is a quicker delivery date on the spreaders and it is a slightly bigger model that can hold more salt which can help us in the long run, not to mention it comes in a little over \$800.00 cheaper than the other bid.

The Street Department is asking for Council's approval to let bids for three new salt spreaders in the amount of \$17,747.00 from Angelo's Supplies.

(3) SALT SPREADERS

BID FORM

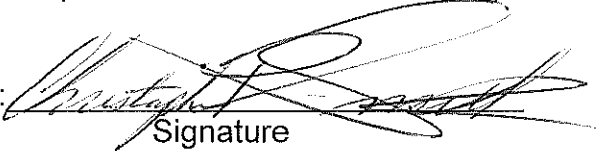
We propose to furnish the following equipment for the price as set out below:

(3) SALT SPREADERS \$ 14,328<sup>00</sup>  
(3) 30 GAL Calcium TANK 157 \$923<sup>00</sup>  
(written words) TOTAL \$17,747<sup>00</sup>

It is understood that this Bid is in accordance with the *Invitation to Bid* and all instructions to Bidders and Specifications as set out for this Bid.

Bid includes delivery, shipping, and other costs that might be applicable, and reflects total cost to the City of Hannibal.

Expected date equipment will be received by the City: 11-20-18  
(NOTE: Date of *Notice of Award* is anticipated to be November 6, 2018)

By:   
Signature

SEAL if by  
Corporation:

Christopher P. Smith  
Typed Name

Sileone  
Company

27604 W 8 mile RD  
Address

Attest:

Innington Hills 48336

Signature

248-442-8327  
Telephone

Title

10/24/18  
Date

Quotation



**Angelo's  
Supplies**

A SineOne® Company

Farmington Hills MI #124  
29820 W 8 Mile Rd  
Farmington Hills, MI 48336-5506  
W: (248)478-1729

**Bill To:**

Hannibal Parks & Recreation (#104214)  
320 Broadway  
Hannibal, MO 63401-4406  
C: (573)822-6950

**Ship To:**

Hannibal Parks & Recreation (#104214)  
320 Broadway  
Hannibal, MO 63401-4406  
C: (573)822-6950

Created	Quote#	Due Date	Expected Award Date	Expiration Date
10/26/2018	3866397	11/06/2018	11/06/2018	11/26/2018

Printed	Job Name	Job Description	Job Start Date
10/26/2018 12:50:55			10/30/2018

*BID NO. 513 - 2018/13*

Line #	Item #	Item Desc	Qty	Unit Price	Extended Price
1	1400460SSH	Hydraulic Spd 9Ft 2.75 Cu Yd	3	4,776.000	14,328.00
2	LS7	Liquid Spray Sys 30 Gal, 1400 Series Spreaders	3	923.000	2,769.00
3	freight out Billing		1	650.000	650.00

Total Price: \$ 17,747.00

Quoted price is for material only. Applicable sales tax will be charged when invoiced. All product and pricing information is based on the latest information available and is subject to change without notice or obligation.

BID NO. SD-2018-13

(3) SALT SPREADERS

BID FORM

We propose to furnish the following equipment for the price as set out below:

(3) SALT SPREADERS \$ 18,630.00

Eighteen Thousand Six Hundred Thirty Dollars  
(written words)

It is understood that this Bid is in accordance with the *Invitation to Bid* and all instructions to Bidders and Specifications as set out for this Bid.

Bid includes delivery, shipping, and other costs that might be applicable, and reflects total cost to the City of Hannibal.

Expected date equipment will be received by the City: Dec. 7<sup>th</sup> 2018  
(NOTE: Date of *Notice of Award* is anticipated to be November 6, 2018)

By:   
Signature

SEAL if by  
Corporation:

James Branch  
Typed Name

Knapheide Truck Equipment  
Company

2431 N 5<sup>th</sup> Street  
Address

Quincy, Illinois 62305

319-470-9635  
Telephone

Attest:  
  
Signature

General Manager  
Title

10/24/18  
Date



Knapheide Truck Equipment - Quincy  
 P.O. Box 290  
 Quincy IL 62306  
 Phone: 217-222-2743  
 Fax: 217-224-7994  
 www.quincy.knapheide.com

**QUOTATION**

Quote ID: DT00001400

Page 1 of 2

**Customer:** HANNIBAL CITY OF  
 320 BROADWAY  
 HANNIBAL MO 63401

**Quote Number:** DT00001400  
**Quote Date:** 10/22/2018  
**Quote valid until:** 11/21/2018

**Contact:**  
**Phone:** 1-573-221-0111  
**Fax:** 1-573-221-4378

**By:** Prepared dtanner  
**Salesperson:** JAMES BRANCH  
**PO#:**

**Enduser:**

<b>Make:</b>	<b>Model:</b>	<b>Year:</b>	<b>Single/Dual:</b>
<b>Cab Type:</b>	<b>Wheelbase:</b>	<b>Cab-to-Axle:</b>	<b>VIN:</b>

QTY	PART NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
3	BUYE 1400455SSH	SALT DOG 2.5 CU YARD HYDRAULIC CONVEYOR CHAIN SPREADER Designed for dump bodies and flatbeds with a 13,000 lb GVW (gross vehicle weight). Hydraulic powered drive with two motors for independent conveyor and spinner operation. Spreads bulk salt, bulk sand, or a salt/sand mix. 18 in. poly spinner broadcasts up to 30 ft, using a regular or extended chute. Powerful 14-1/2 in. chain conveyor drive. Two chute baffles allow you to adjust the spread pattern to your use. High quality 304 stainless steel construction for optimum corrosion resistance. Stainless steel inverted V reduces stress on the drive line and improves flow. Two hinged top screen with 1/4 in. bars included. Made in the USA.		
3	BUYE LS7	SALT DOGG 12V PRE WET KIT WITH 30 GALLON POLY V BOX SPREADER RESERVOIR FOR 1400 SERIES SPREADER.		
1	DELIVERY FEE	DELIVERY OF 3 9' V BOX SPREADERS AND WET SYSTEMS		

**Quote Total:** \$18,630.00

**Discount:** \$0.00

**Total Due(Sales tax not included):** \$18,630.00

**The following options may be added:**

QUANTITY	DESCRIPTION	PRICE EACH	AMOUNT	ADD TO QUOTE
				Yes / No

**Notes:**  
 STATE OF MO MUNICIPAL PRICING

This Quote is subject to the following terms and conditions:

**Pricing Policy**

- Price Quotation is good on orders received through the expiration date.
- Pricing quoted applies to chassis make/model originally provided and quantity quoted. Any change may result in price change.
- Orders are subject to all applicable state, local and federal excise taxes. Applicable taxes will be applied on final billing to customer upon completion of order.

**Payment Policy**



## Memorandum

### Down Town Trash Pick Up

The city's trash pickup contract for downtown trash cans is held by Sutton Disposal. The contract is expiring. There are 63 cans. Bids were let for a new trash service, with notices sent to local providers. Only one bid was received, from Republic Services. Last time the city bid this service, Sutton was the sole bidder. Sutton currently charges \$12,000 per year. Anticipating an increase in contract costs, \$17,000 was budgeted this year. However, Republic's bid (the sole bid) was \$43,000. Since this would nearly quadruple the cost, several options were discussed.

1. Accept the bid at \$43,000 per year. Republic would use a garbage truck, and line all cans with trash bags.
2. A negotiated contract with Republic to "automate" the service. Pay \$29,000 per year PLUS a \$24,000 onetime expense to replace all current cans with weighted plastic cans, which can be mechanically picked-up/emptied without use of liners. There would be a graduated increase to \$30,500 in year two, and \$32,000 in year three. This concept was shared with the Historic District Commission (HDDC), and they do not like this idea.
3. Re-bid. Since the bid opening, at least one individual has come forward with an interest in picking up the downtown trash pickup. He is not a trash hauler, but has a history of working for the city. This would be using bags and transferring trash to a dumpster. He estimated a cost in the \$24,000 range.
4. Take care of downtown trash in-house. Hire a full time person to supplement the current street department staff, as this could not be absorbed without taking away from other key street department duties. Using Republic's data, this will take up about 1/3 of this employee's time, leaving 2/3 of that time to supplement street department activities in other ways. I believe the level of service will be better, as I can schedule weekend pickups during major events and handle unanticipated trash volumes that occasionally occur (which overfills cans). Estimated cost \$53,350 (\$50,000 employee, \$1,250 for liners, and dumpster service of \$2,100 annually).
  - 4a. \$10,000 used garbage truck plus dump fees (\$720) minus bags and dumpster (-\$3350). This would save time as personnel would not have to reline the cans or transfer bags to a dumpster. This would also reduce possible injuries of having to lift multiple bags high onto the bed of a one ton truck. All cans would be emptied regardless of the amount in the can, without need for liners.

There are 63 cans in the down town area. The above data assumes

- \$1250 BAGS. 25 cans will be full two times per week or 2600 per year. Bags are \$50 per 100
- \$2100 DUMPSTERS 6 will be filled per year

- \$720 DUMP FEES The garbage truck will average one trip per month \$60 per trip.

I would like guidance from the city council in what options you feel meet the city's needs , provide the best level of service keeping cost in mind.

Department of Public Works Superintendent

Mike McHargue



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# MEMORANDUM

**To: Mayor and City Council**

**From: Edie Price-DPW Management Assistant**

**Re: Dumpster Bid**

**Date: October 26, 2018**

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The Department of Public Works requested bids for the 2018-19 Municipal Refuse Collection (Dumpsters) with a bid opening of October 4, 2018 and no bid were received.

However, a proposal was later received from Republic Services DBA: Allied Waste Services of North America on October 12, 2018. Per a conversation with the manager of the company this was an oversight on their end that the bid was not sent to us in time. The City had bid out the barrels and dumpsters at the same time and we only received a bid back on the barrels and not on the dumpsters.

Upon a further conversation with the City Attorney, his advice was that the safest thing for the City to do would be to re-bid the dumpsters, however since there was no other parties interested in the City bid and that the specs are reasonably close to what we pay now this could probably be run thru with no issues.

The proposal shows a price for dumpsters for all the City dumpsters including the Parks and Recreation locations, which were not included in the bid on prior years as they were bid separate but since the contract is up this allows us to be able to bid all the locations together. Also, per Allied Waste's request all the locations that currently have a one-yard container will be replaced with a two-yard container at no additional cost to the City.

Per the representative from Republic Services there was no increase from the current rate in what we are paying for dumpster services in the first year. Republic is currently handling all the trash services for the City (except Parks and Recreation) and this number remained the same just as if our contract was being extended. There is a slight increase in the second and third year due to an estimated cost of inflation.

The proposal for the Municipal Refuse Collection will begin November 2018 and end December 2019. The work shall be for a period of one (1) year, ending in 2019, however it shall be extendable in one (1) year increments for two (2) additional years (through 2021).

The proposal price came in as follows...

2018-2019 (Base Year) \$9996.72

2019-2020 (Year 3) \$10,496.56

2020-2021 (Year 3) \$11,021.38

Republic Services DBA: Allied Waste Services of North America was the apparent low bidder. The staff recommends award of the contract to Republic Services DBA: Allied Waste Services of North America.



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# MEMORANDUM

**To:** Mayor and City Council

**From:** Edie Price DPW Management Assistant

**Re:** Acquire City Property

**Date:** October 22, 2018

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Johannah Ketchum, an out of state property owner who owns property at 511 Birch Street came before Council at the October 2, 2018 meeting asking for the City to deed her over a small piece of City property that she always thought was attached to her land. The prior owners built a garage/shed on the adjacent property that was meant to go with her home.

There were no objections from any department within the City, especially since this lot sits on the side of a steep embankment making difficult for any buildable structures.

It was stated that if Johannah went thru the Planning and Zoning Commission taking the now two lots and making them into one conforming lot thru a Minor Subdivision, then Council would have no objections to this property being deeded over to Ms. Ketchum. It was asked however that Ms. Ketchum pay \$500 dollars plus costs and recording fees for the property in which she agreed to do so.

On October 18, 2018 Janes Surveying appeared to represent Johannah Ketchum on a Minor Subdivision to combine the two lots at 511 Birch and the small piece of City Property into one lot. Planning and Zoning approved the request of the Minor Subdivision request to combine the two lots into one.





**Hannibal Police Department**  
**Lyndell R. Davis, Chief of Police**  
777 Broadway, P O Box 793  
Hannibal, MO 63401

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Confidential Fax (573) 406-1535  
E-mail chief@hannibalpd.com

November 1, 2018

Dear Mayor Hark and Council Members,

I respectfully request your approval for a bid waiver to enter into a service contract between the Hannibal Police Department (HPD) and Bluebird Network to provide internet service. The terms of the contract have been reviewed by City Attorney James Lemon and MIRMA. The contract has been modified to address the issues and/or concerns brought to our attention by both Lemon and MIRMA. The length of the contract is (5) years.

Advantages:

- Faster internet service (Both download and upload)
- Provides a direct connection (line) to Marion County 911 (Greatly lessens chances of data being hacked)
- More reliable connection with internet service (Less down time due to internet disconnections)
- Provides another step toward interconnectivity between other City departments
- Will allow HPD to utilize other technology and/or equipment in the future

BPW and Marion County 911 currently use the Bluebird Network internet service and reps from both have spoken favorably about the service that Bluebird provides. HPD usage of the internet continues to grow with required reporting of data to the US Department of Justice, Missouri State Highway Patrol and the red-light camera system among many other uses that require faster and dependable internet service.

Attached with this letter is a breakdown of the current cost of the internet service used by HPD and other required services along with a comparison of the costs associated with utilizing the Bluebird Network internet service. Over the course of the (5) year contract HPD would actually experience a cost savings which is illustrated in the attached cost comparison. I ask for your permission to move forward with this contract. A resolution is to follow.

Respectfully,

Chief Lyndell R. Davis