

CITY OF HANNIBAL
OFFICIAL COUNCIL AGENDA

Tuesday, August 16, 2016
Council Chambers
7:00 p.m.

ROLL CALL

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES
Regularly Scheduled Council Meeting – August 2, 2016

APPROVAL OF PAYROLL AND CLAIMS
First Half – August, 2016

OLIVIA MCBRIDE – MARION COUNTY HEALTH DEPARTMENT
Re: Request, Street Closure – 12th Annual Halloween Parade
(Saturday, October 29, 2016 – 6:00 p.m. – 8:00 p.m.)

STEPHEN VANHOUTEN – HANNIBAL LOAFERS CAR CLUB
Re: Request, Street Closure – Annual Reunion Cruise
(Saturday, September 10, 2016 – 12:00 p.m. – 9:00 a.m.)

LINDA SPAUN – SCOTT'S CHAPEL UMC
Re: Request, Street Closure – Annual Block Party
(Saturday, September 24, 2016 – 10:00 a.m. – 2:00 p.m.)

CHRIS ALES – ALES AND COMPANY, LC
Re: Re-Development of Former Hannibal Hospital

ANNA BANTON – CITIZEN, 2708 ST. MARY'S AVENUE
Re: Hannibal Safe Drinking Water Act Petition

JAMES R. HARK – MAYOR
Re: Mayor's Proclamation

JEFF LAGARCE – CITY MANAGER
Re: Ratification of Emergency Declaration – Police Station Repairs & Bid Waiver
Cooling System

Re: Recommendation of Appointment
HANNIBAL PARK BOARD
➤ **Beth Knight – Reappointment for a term to expire July, 2019**

SEAN HAMPTON – FIRE CHIEF
Re: State Vendor Purchase Approval, Command Vehicle – 2500 4WD Crew Cab
Don Brown Chevrolet - \$34,919

ANDY DORIAN – PARKS DIRECTOR
Re: Bid Award Approval – Huckleberry Park Picnic Shelter
Hutchinson Recreation - \$30,950

BRIAN CHAPLIN – DPW SUPERINTENDENT
Re: Bid Award Approval, Commercial Grade Flag Poles – Avenue of Flags
Carrot Top Industries - \$17,407.34

KAREN BURDITT – FINANCE DIRECTOR
Re: Request, Set Public Hearing – 2016 Tax Rate
(Tuesday, September 6, 2016 – 6:30 p.m.)

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BILL NO. 16-022

**AN ORDINANCE OF THE CITY OF HANNIBAL AUTHORIZING
THE MAYOR TO EXECUTE AN STP-SMALL URBAN
PROGRAM AGREEMENT WITH THE MISSOURI HIGHWAYS
AND TRANSPORTATION COMMISSION FOR RECEIPT OF
FEDERAL FUNDING RELATIVE TO CONSTRUCTION OF THE
SHINN LANE ROUNDABOUT**

Second & Final Reading

BILL NO. 16-023

**AN ORDINANCE OF THE CITY OF HANNIBAL REPEALING
CHAPTER 7, ARTICLE VIII OF THE CITY CODE IN ITS
ENTIRTY RELATIVE TO PROCESSES AND PARAMETERS FOR
VOLUNTARY ACQUISITION OF CONDEMNED PROPERTY BY
THE CITY**

Second & Final Reading

BILL NO. 16-024

**AN ORDINANCE OF THE CITY OF HANNIBAL REVISING
CHAPTER 19 NUISANCES OF THE HANNIBAL CITY CODE TO
COMPLY WITH THE REQUIREMENTS OF MISSOURI SENATE
BILL 572**

Second & Final Reading

BILL NO. 16-025

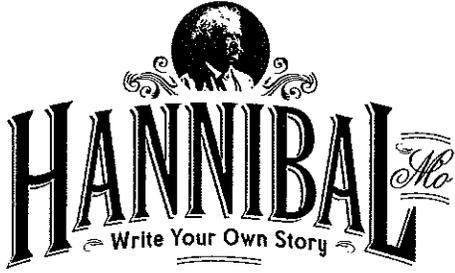
**AN ORDINANCE OF THE CITY OF HANNIBAL ESTABLISHING
AND AUTHORIZING A NEIGHBORHOOD REVITALIZATION
PROJECT KNOWN AS THE COMMUNITY P.R.I.D.E. PROJECT**

Second & Final Reading

CLOSED SESSION

In Accordance with RSMo. 610-021 (2)

ADJOURNMENT



Return to:
Office of the City Clerk
Attention: Debbie White
320 Broadway
Hannibal, Mo 63401
Phone (573) 221-0111 ext.221
Fax (573) 221-8191

SPECIAL EVENT APPLICATION

Today's Date: 8-5-16 Date you wish to be placed on Agenda: 8-16-16

Your Organization: Marion County Health Dept. Special Event: Halloween Parade (12th yr)

Date(s) of Event: 10-29-16 Requested Times (from - to) 6pm - 8pm

Description of Activity: Parade to promote physical activity, healthy choice treats and safety for trick-or-treaters

Primary Contact Person(s): Jean McBride Home Phone: 573-231-0206

Work Phone: 573-221-1166 Cell Phone: 573-231-5534 E-mail: jmcbride@mchealthdept.org

Assistance Needed (location, etc.): Parade line up area (save-a-lot) Cross streets on Broadway and North Main

DEPARTMENTAL COMMENTS:

Police: Will require approximately 7 officers on overtime Dept. Cost \$400 Lt Collier

Fire: Has no problems with this request Dept. Cost Chief Hampton

Public Works: No comments Dept. Cost B Chaplin

Building Inspector: No comment Dept. Cost J Burnham

Parks: No objections Dept. Cost A Dorian

Street: No comments Dept. Cost B Chaplin

Tourism: No comments Dept. Cost _____

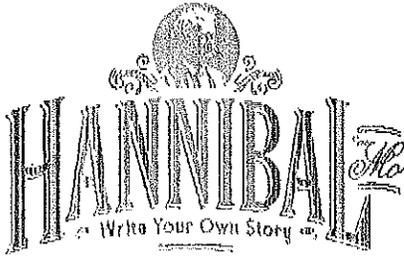
G Bryant

Administration: No concerns Dept. Cost _____

J LaGarce

STAFF RECOMMENDS: approval & hold hardware on file.

Angelica N. Vance, MRC
City Clerk



Return to:
Office of the City Clerk
Attention: Debbie White
320 Broadway
Hannibal, Mo 63401
Phone (573) 221-0111 ext.221
Fax (573) 221-8191

SPECIAL EVENT APPLICATION

Today's Date: 8-8-16 Date you wish to be placed on Agenda: 8-16-16

Your Organization: Loafers Car Club Special Event: Reunion Cruise

Date(s) of Event: 9-10-16 Requested Times (from - to) noon - 9pm

Description of Activity: Car show at Central Park, block off 4th street + 5th street to Center street, block off Broadway 5th to 4th leaving room for Fire dept.

Primary Contact Person(s): Stephen Vanhouten Home Phone: _____

Work Phone: _____ Cell Phone: 660 651 7686 E-mail: alan@loafers@aol.com

Assistance Needed (location, etc.) Barricades for blocking off streets

DEPARTMENTAL COMMENTS:

Police: No police involvement Dept. Cost _____

Lt Collier

Fire: No problems with this request Dept. Cost _____

Chief Hampton

Public Works: No comments Dept. Cost _____

B Chaplin

Building Inspector: No comments Dept. Cost _____

Chad C Anderson

Parks: No objections Dept. Cost _____

A Dorian

Street: Will assist with barricades Dept. Cost _____

B Chaplin

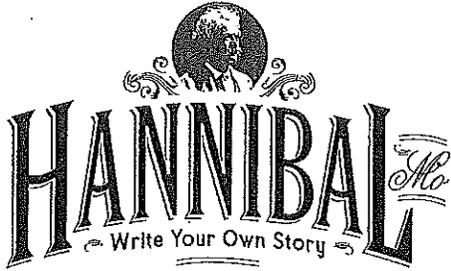
Tourism: No comments Dept. Cost _____

G Bryant

Administration: No concerns Dept. Cost _____

J LaGarce

STAFF RECOMMENDS: Approval - Angelica D. Warner Dirce - City Clerk



Return to:
Office of the City Clerk
Attention: Debbie White
320 Broadway
Hannibal, Mo 63401
Phone (573) 221-0111 ext.221
Fax (573) 221-8191

SPECIAL EVENT APPLICATION

Today's Date: 8/9/16 Date you wish to be placed on Agenda: 8/16/16

Your Organization: Scott's Chapel UMC Special Event: Block Party

Date(s) of Event: 9/24/16 Requested Times (from - to) 10:00 - 2:00 pm

Description of Activity: games, food, music, and exhibits
in the 1800 block of Hope Street - we hope to
have a "bounce house" this year, something new

Primary Contact Person(s): Linda Spawn Home Phone: 573-221-3480

Work Phone: _____ Cell Phone: _____ E-mail: lspawn@yahoo.com

Assistance Needed (location, etc.): signs to block the street, Dare
officer and fire truck to the children

DEPARTMENTAL COMMENTS:

Police: No involvement except (2) Dare officers. Dept. Cost \$152

Fire: No problems with this request Dept. Cost _____

Chief Hampton

Public Works: No comments Dept. Cost _____

B Chaplin

Building Inspector: No comment Dept. Cost _____

C Anderson

Parks: No objections Dept. Cost _____

A Dorian

Street: Will provide signage Dept. Cost _____

B Chaplin

Tourism: No comments

Dept, Cost _____

G Bryant

Administration: No objection. Please cleanup all trash afterwards Dept. Cost _____

J LaGarce

STAFF RECOMMENDS: _____

Ales & Company, LC
1101 West 9th Street
Davenport, Iowa 52804

August 11, 2016

Mr. Jeff LaGarce
City of Hannibal
320 Broadway
Hannibal, Missouri 63401

Re: Former Hospital

Dear Jeff,

I want to thank you for your time today, allowing me to introduce myself and express my desire to re-develop the former Hospital in Hannibal. As you suggested, I am writing to request you place me on your city council agenda for August 16, 2016.

Our proposed development would encompass demolition of the newer section(s) of the property and an adaptive reuse, historic renovation of the older section(s). The property would be re-purposed to provide approximately 50 affordable apartments for seniors, aged 55 and over. Financing would include the Federal and State Historic Tax Credits, Federal and State Affordable Housing Tax Credits, conventional bank financing and private equity.

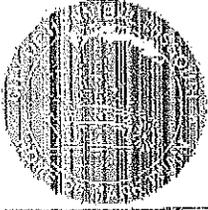
Rents, income restrictions and the mix between one and two bedroom apartments would be based on an update of the market study completed for this property a few years ago. We anticipate applying for tax credits through the Missouri Housing Development Commission (MHDC) this fall. If approved, we would plan to commence construction in 2017 and occupy the property in 2018. Community support for the project is essential to MHDC's approval, hence my request to appear before your council to solicit their support, hopefully ahead of any others that may be submitted in Hannibal this year.

As we discussed, I have successfully completed several similar projects in the past, in both Iowa and Missouri. We are currently completing a \$15M adaptive reuse of a former nursing home in Davenport and offer Bruce Berger on Davenport's city staff as a reference (picture attached). By scaling back the size of the Hannibal project from that previously submitted, we are hopefully optimistic the application will be favorably received by MHDC. We will work with the current property owner, his consultant and rely on our own experience to fine tune our application over the coming weeks in hopes that it will be competitive with others across the State.

I look forward to the opportunity to meet you and the city council. In the interim, please feel free to contact me with any questions that may arise.

Sincerely,

Chris Ales, CPA
President



City of Hannibal
Office of City Clerk

320 Broadway • Hannibal, MO 63401
Phone: 573-221-0111 • Fax: 573-221-8191

City Council Request to Speak
First and Third Tuesday of each Month
Deadline is 4:00 p.m. Thursday Prior to City Council Meeting

Meeting Date: August 16th, 2016
Name: Anna Barton
Address: 2708 St. Marys Ave.
Phone Number: 573-795-3851
Subject Matter: Petition for safe drinking water / Chloramines / Ammonia

Speaker shall be allowed up to a maximum of a five (5) minute presentation.

Speaker shall adhere to the above stated subject matter.

8-02-16

Date

Anna Barton
Speaker's Signature

PROCLAMATION

A PROCLAMATION OF APPRECIATION AND SUPPORT FOR THE HARD-WORKING LPN HELEN FISHBECK; EXPRESSING GRATITUDE FOR HER DEVOTION, WORK ETHIC, AND INTEGRITY

WHEREAS, Helen Fishbeck has devoted 50 years of her life to being a nurse, and

WHEREAS, Licensed Practical Nurses provide comfort and care to the citizens of Hannibal, and

WHEREAS, Licensed Practical Nurses are resolved to maintain the highest professional ethics in their vital role in the provision of health care, and

WHEREAS, recognition be given to acknowledge her expertise and dedication as well as to encourage others to enter this worthy profession, and

WHEREAS, the demand for LPNs will continue to grow due to an aging population, the development of life-sustaining technology, and the emergence of home health care services, and

WHEREAS, Helen Fishbeck is an outstanding example of the core values sought after in every nurse across America.

NOW, THEREFORE, I, James Hark, Mayor of the City of Hannibal, and on behalf of the Hannibal City Council, do hereby recognize Helen Fishbeck, for her work ethic, devotion, and hard work, and encourage all Hannibal residents to show their support and appreciation to Helen Fishbeck and all other nurses.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed this Seal of the City of Hannibal, Missouri on this 16th day of August, 2016.

James Hark, Mayor



Jeff LaGarce
City Manager

MEMORANDUM

To: Karen Burditt, Director of Finance
Angel Vance, City Clerk
Lyndell Davis, Chief of Police
Bianca Quinn, HPD Management Assistant

From: James Hark, Mayor
Jeff LaGarce, City Manager

Re: Declaration of Emergency for Emergency Procurement for Police Station Repairs

Date: August 8, 2016

The Mayor has declared the failed cooling system at HPD to constitute an emergency situation requiring an emergency repair, and for bidding procedures to be waived as necessary to make such repairs. I concur 100%. This inoperable cooling system at the police station has resulted in inside temperatures hitting 85 degrees. Its August. Serious concerns exist for:

1. Dozens of employees in full uniform potentially becoming ill from excessive heat,
2. Civilian employees professionally attired for normal climate conditions potentially becoming ill from excessive heat,
3. The sweltering affect to any citizen, customer, visitor, suspect, or any other party requiring presence in the police department,
4. We have an unhealthy condition that must be corrected as soon as reasonably possible, and
5. Hundreds-of-thousands of dollars of electronic equipment, cameras, and other circuitry must be operated in a climate-controlled environment to avoid permanent damage.

This \$16,885 repair will exceed our bid limit. If we don't fix this problem immediately, we'll have employees and customers going home ill. This is not a safe working condition in August.

Section 9.13 (e) provides for waiver of the bid limit as: *The council shall have the right to waive the bidding requirements required by subsection (c) and the monetary limits set out in subsection (a) in the event of a state of emergency directly affecting the City of Hannibal and as so declared by council action.*

I am forwarding this memo to the City Clerk, so it may be placed on the August 16 City Council agenda (as part of the City Manager's Report), for council ratification. Please proceed with your repairs.



Jeff LaGarce
City Manager

MEMORANDUM

To: Mayor Hark and Members of the City Council

From: Jeff LaGarce, City Manager

Re: Appointment of Beth Knight to the Hannibal Park Board

Date: August 4, 2016

A vacancy exists on the Hannibal Park Board. Beth Knight has expressed interest, and I believe she would be an excellent member of the Park Board.

Beth has lived in Hannibal for 25 years. She is a realtor with Century 21 – Broughton Team. Beth has served on the HCVB Board since 2006 - where her term is shortly expiring. I have personally worked with Beth for many years, and think very highly of her. Beth is an excellent thinker and leader.

Staff recommends reappointment of Beth Knight to the Hannibal Park Board for a 3-year term to expire July 2019.



Hannibal Fire Department

Office of Fire Chief Sean Hampton

2333 Palmyra Road • Hannibal, MO 63401

Phone: 573 221-0657 • Fax: 573 221-2431 • E-Mail: chief1@hannibalfire.com

August 1, 2016

Dear Mayor Hark and Council Members,

The Hannibal Fire Department requested price quotes from two state bid contractors for the following:

- (1) Crew Cab ¾ ton 4x4 pickup truck, with emergency lights, siren, radio installation, and graphics to be included.

We received a quote from state bid contractors Don Brown Chevrolet and Joe Machens Ford. The lowest quote received was from Don Brown Chevrolet for \$34,919.00 (**State Contract Number 3-14120TV**). This purchased vehicle will replace our 2005 Command vehicle which has over 100,000 miles and has been prone to several mechanical issues over the last few years.

In accordance with the Hannibal City Charter, I ask for the Council's permission to accept Don Brown Chevrolet quote. The dealer estimates the truck would take up to 90 days to arrive plus the time to install included emergency equipment. This will be for a 2017 model truck at 2016 contract price.

The truck and related emergency equipment would be purchased by funds in the Hannibal Fire Department Capital Improvement budget. A total of \$35,000 was budgeted for this purchase. The current Command vehicle would be retired and put out for sealed bids once the new truck is placed into service.

Sincerely,

Sean Hampton, Fire Chief
Hannibal Fire Department



2244 S. Kingshighway, St. Louis, Missouri 63110
 (314)772-1400 ext. 155 / (314)772-1022 Fax
dave@donbrownchevrolet.com
donbrownfleet.com

ATTN: Hannibal Fire Department
 Chief Hampton

DATE: 07/26/16

QUOTE

QTY	DESCRIPTION	UNIT PRICE	TOTAL
	MoDOT Contract 3-141204TV		
1	Item #6 2500 4WD Crew Cab 8 Foot Bed	\$28,487.00	\$ 28,487.00
	Red Hot Exterior, Dark Ash Interior		
1	Line Item 6E - Cab Steps	\$573.00	\$ 573.00
1	Line Item 6J - 6.5 ft. Bed	-\$178.00	\$ (178.00)
1	Line Item 6K - Spray-In Bed Liner	\$490.00	\$ 490.00
1	Exterior Lighting Package:		
	Code 3 21 TR LED Lightbar Multi Color		
	Code 3 Masterom Siren		
	Code 3 3100 Speaker		
	JottoDesk Console	\$3,580.00	\$ 3,580.00
4	Code 3 Grille Lights (2 Red, 2 Blue)	\$61.00	\$ 244.00
1	Code 3 License Plate Lights & Bracket (1 Red, 1 Blue XT6)	\$161.00	\$ 161.00
2	Code 3 XT4 Rear Bumper Lights (1 Red, 1 Blue)	\$61.00	\$ 122.00
1	Graphics	\$812.00	\$ 812.00
1	Wire-In Rear Taillight Flasher	\$68.00	\$ 68.00

JOE MACHENS FORD LINCOLN

1911 W. Worley • Columbia, MO 65203 • (573) 445-4411 • (800) 745-4454 • www.machens.com

July 21, 2016

City of Hannibal

Subject: Joe Machens Proposal on a 2017 Ford F250 Crew Cab 4x4

To: Whom it May Concern;

As per the requested proposal on a 2017 Ford F250 Crew Cab 4x4, Joe Machens Ford proposes the following. The Ford F250 includes the factory standard options. There has been a price increase for the 2017 models as noted below.

Price – Included Equipment:

\$26,858 – X2B – 2017 Ford F250
(incl. 2017 price increase of \$615)
6.2 Liter, V8 engine; Flex Fuel
148" Wheelbase
Automatic 6 Speed Transmission
8.2" Ground Clearance
Mfr. Std. Rear Axle Ratio
Standard 2 speed Transfer Case
Short Bed; 6'5"
Super Cab
4-Wheel ABS, Brakes
10,000 lbs GVWR
Power Steering
LT245/75R17E All Season Tires + full spare
Mfr. Std. Heating and Air Conditioning
Dual Frontal and Side Impact Air Bags
Painted Rear Bumper Mfr. Std.
AM/FM Radio
Cloth 40/20/40 Front & Rear Bench Type Seat

Two (2) Sets of Keys
Speed Control and Tilt Wheel
Vinyl Floor Covering
Grab Handle
Towing Package
2-12 V Powerpoints
Cupholder
Manual Windows & Locks
Sun Visors
Rearview Mirror
Armrest
Dome Lamp
Coat Hooks
Belt Minder
Tire Pressure Monitor
Roll Stability Control
Trailer Sway Control
Hill Start Assist

Optional equipment (Price – Dealer Code – Option):

\$1,200 – W2B – Crew Cab in lieu of Ext Cab
\$341 – 18B – Running Boards
\$1,100 – 90L – Power Windows & Locks
\$456 – 85S – Spray Liner
\$0 – Exterior: Race Red
\$100 – Delivery

Optional equipment (Price – Dealer Code – Option):

\$5,867 – PSU – Upfit Equipment (see separate quote)

Total

\$35,922

Joe Machens Ford appreciates your business and we look forward to servicing your needs in the future. Any questions should be directed to Kelly Sells, Fleet Department Manager.

Thanks,



Kelly Sells, Fleet Manager, Joe Machens Ford, 573-445-4411, ksells@machens.com



LINCOLN

PSU

PUBLIC SAFETY UPFITTERS

1724 B West Park Center Dr. Fenton, Mo 63026

636-326-8090

jkennedy@psustl.com

Dstoff@psustl.com

ATTN: Hannibal Fire Dept.

DATE 07/28/16

QUOTE

QTY	DESCRIPTION	UNIT PRICE	TOTAL
1	Exterior Lighting Package:		
	Code 3 21 TR LED Lightbar		
	Code 3 Mastercom Siren		
	Code 3 3100 Speaker (Optional)		
	JottoDesk Console	\$3,580.00	\$ 3,580.00
4	Code 3 Grille Lights (2 Red, 2 Blue)	\$61.00	\$ 244.00
1	Code 3 License Plate Lights with Bracket (Red,Blue)	\$161.00	\$ 161.00
2	Code 3 XT4 Rear Bumper Lights (1 Red, 1 Blue)	\$61.00	\$ 122.00
1	Graphics	\$812.00	\$ 812.00
1	Wire in Taillight Flasher	\$68.00	\$ 68.00
			\$ -
11	Labor Hours for additional equipment: Code 3 Grille Lights, Code 3 License Plate Lights, Code 3 Rear Bumper Lights, 2 Customer Provided Radios, & Customer Provided Portable Radio Chargers	\$80.00	\$ 880.00

	<p>All Auxiliary wiring to be protected through a power fuse module located under hood. Fuse bus is energized with a solenoid that is energized with "KEY ON". All wire, switches, relays, and power fuse modules must be properly secured and mounted as per industry standards. All leads from this main power point are to be fused using ATO/ATC bus 12 circuits 30A/ 100A MAX fuse block with screw terminals for securing wires. All ring terminals & other circuit connections to be mechanically crimped using a ratcheting crimper to insure proper tension & 3:1 adhesive lined black heat shrink to cover crimp so to insure added protection to connections. All circuits must have proper wiring gauge & circuit protection as recommended by equipment manufacturer.</p>		
		<p>GRAND TOTAL</p>	<p>\$ 5,867.00</p>

If you should have any questions, please don't hesitate to give me a call. Thank you!

This quote is good for 30 days

Parks and Recreation

Andrew Dorian
Director of Parks & Recreation
City of Hannibal
320 Broadway
Hannibal, MO 63401
Ph: 573 221-0154
Email: adorian@hannibal-mo.gov



TO: City Clerk, City Manager, City Council and Mayor

FROM: Andrew Dorian

DATE: 8/11/16

RE: Huckleberry Shelter

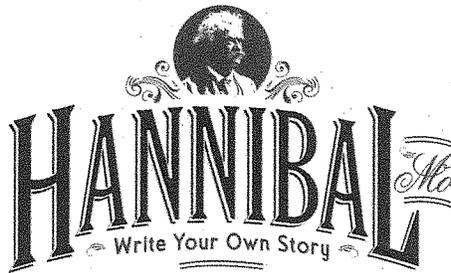
The Parks and Recreation Department opened bids on Tuesday, August 2nd for the purchase of a new 30'x60' picnic shelter for Huckleberry Park. The current shelter, concrete slab and concrete picnic tables are at the end of their useful life.

The Parks Department received three bids for a new shelter with Hutchinson Recreation submitting the low bid of \$30,950.

The Parks Department will construct this shelter in house with demo of the old shelter starting in late September and construction to follow.

The Parks Department budgeted \$100,000 for this project with remaining cost still including demo, concrete work, picnic tables, electricity etc...

The Parks Department recommends the low bid of \$30,950 from Hutchinson Recreation for the purchase of a new 30'x60 picnic shelter for Huckleberry Park.



MEMORANDUM

To: Mayor and City Council
From: Brian Chaplin-DPW Superintendent
Re: Commercial Grade Flag Poles
Date: Thursday, August 11, 2016

The Department of Public Works went out for bid on Thursday, August 11, 2016 for the new flag poles that will be located on Broadway just past Main Street. The bids came in as follows...

Carrot Top Industries	\$17,407.34
Online Stores	\$22,736.00

The specifications that were required for these poles were to have 10-25ft commercial poles, 4-20ft commercial poles and 3-30ft commercial poles. All 17 poles must be able to withstand wind gusts of 100 mph and be black in color with a satin/anodized finish. All of the poles must also have an aluminum ball ornament at the top of the pole.

Both Carrot Top Industries and Online Stores submitted bids in the appropriate timeframe and with the necessary qualifications required for our bid, however Carrot Top Industries came in at a much lesser price than Online Stores.

Staff recommends approval from Council to accept the bid from Carrot Top Industries for 17 commercial grade flag poles in the bid amount of \$17,407.34



Project Number: Department of Public Works

Project Descriptions: Flag Poles - Commercial Grade

Date: Thursday, August 11, 2016

Bidder				
Carroll-Top Industries	\$ 17,407.34			
Orleni Stores	\$ 22,736.00			

City of Hannibal 320 Broadway, Hannibal, MO 63401 573.221.0111
 F 573.221-0646 www.hannibal-mo.gov

8-11-2016 - 9:00 AM



CARROT-TOP INDUSTRIES inc.
Patriotic, Special Event, and Custom-Made Products™

328 Elizabeth Brady Road
 PO Box 820
 Hillsborough, NC 27278
 Voice: 800.628.3524 Fax: 919.732.5526
 www.carrot-top.com

Quote		
Date	Page	Number
08/05/2016	1	Q24588

Quote To

CITY OF HANNIBAL STREET DEPT
 320 BROADWAY
 HANNIBAL MO 63401
 US

Ship To

Attn: EDIE BILLINGS
 CITY OF HANNIBAL STREET DEPT
 320 BROADWAY
 HANNIBAL MO 63401
 US

Account	Quoted	Expiration	Telephone	CSR Agent	Terms of Sale	Ship Via
653141	08/05/16	11/03/16	573.221.0111	Kellie	1% 10 NET 30	FLAGPOLE MOTOR

Item #	Description	UM	QOR	Price	Amount
AH520-BLK	FLAGPOLE- 20' BLACK COMMERCIAL	EA	4	505.000	2020.00

 THIS ONE-PIECE POLE COMES COMPLETE WITH ALL ACCESSORIES TO FLY ONE FLAG.
 BUTT DIAMETER IS 4 INCHES
 TOP DIAMETER IS 2 INCHES
 WALL THICKNESS IS .125 INCHES
 WHAT SIZE FLAG WILL BE FLOWN? 3X5
 DELIVERY TIME IS 10-15 BUSINESS DAYS AFTER RECEIPT OF THE ORDER.

AH103CUS	FLAGPOLE- CUSTOM SPECIFICATIONS	EA	10	827.000	8270.00
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 THIS FLAGPOLE COMES COMPLETE WITH ALL ACCESSORIES TO FLY ONE FLAG AND IS ONE-PIECE.
 THE FLAGPOLE IS 25' TALL
 THE FLAGPOLE HAS A BLACK FINISH (DURANODIC)
 BUTT DIAMETER IS 5 INCHES
 TOP DIAMETER IS 3 INCHES
 WALL THICKNESS IS .156 INCHES
 WHAT SIZE FLAG WILL BE FLOWN? 4X6
 DELIVERY TIME IS 10-15 BUSINESS DAYS AFTER RECEIPT OF THE ORDER.
 NOTES 1 PIECE POLE.

AH103CUS-1	FLAGPOLE- CUSTOM SPECIFICATIONS	EA	3	1342.000	4026.00
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 THIS FLAGPOLE COMES COMPLETE WITH ALL ACCESSORIES TO FLY ONE FLAG AND IS ONE-PIECE.
 THE FLAGPOLE IS 30' TALL
 THE FLAGPOLE HAS A BLACK FINISH (DURANODIC)
 BUTT DIAMETER IS 6 INCHES



CARROT-TOP INDUSTRIES inc.
Patriotic, Special Event, and Custom-Made Products.™

328 Elizabeth Brady Road
 PO Box 820
 Hillsborough, NC 27278
 Voice: 800.628.3524 Fax: 919.732.5526
 www.carrot-top.com

Quote		
Date	Page	Number
08/05/2016	2	Q24588

Quote To
CITY OF HANNIBAL STREET DEPT 320 BROADWAY HANNIBAL MO 63401 US

Ship To
Attn: EDIE BILLINGS CITY OF HANNIBAL STREET DEPT 320 BROADWAY HANNIBAL MO 63401 US

Account	Quoted	Expiration	Telephone	CSR Agent	Terms of Sale	Ship Via
653141	08/05/16	11/03/16	573.221.0111	Kellie	1% 10 NET 30	FLAGPOLE MOTOR

Item #	Description	UM	QOR	Price	Amount
	TOP DIAMETER IS		3.5 INCHES		
	WALL THICKNESS IS		.156 INCHES		
	WHAT SIZE FLAG WILL BE FLOWN?		5X8		
	DELIVERY TIME IS		10-15 BUSINESS DAYS AFTER RECEIPT OF THE ORDER.		
	NOTES		1 PIECE POLE.		

Comments: MUST ORDER QUANTITY LISTED TO RECEIVE PRICES QUOTED.
 THESE ARE ALL ONE-PIECE POLES AND WILL BE A 2-3 WEEK DELIVERY TIME.

Merchandise	Shipping	gersize	Charge	Other	Other	Charge	Tax	Invoice Total
14316.00	3091.34	0.00	0.00	0.00	0.00	0.00	17407.34	

Thank you for your interest in our products and service. To accept quote, sign below and return by email or fax.

X _____

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return) CARROT-TOP INDUSTRIES, INC	
Business name/disregarded entity name, if different from above	
Check appropriate box for federal tax classification: <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input checked="" type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <input type="checkbox"/> Other (see instructions) ▶ _____	
Exemptions (see instructions): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____	
Address (number, street, and apt. or suite no.) 328 ELIZABETH BRADY ROAD/PO BOX 820	
City, state, and ZIP code HILLSBOROUGH, NC 27278	
List account number(s) here (optional)	
Requester's name and address (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number								

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Employer identification number									
5	6	-	1	5	7	7	6	3	9

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here

Signature of U.S. person ▶ *Carol E. Adams*

Date ▶ *8/8/14*

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at www.irs.gov/w9. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the

withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.



MEMORANDUM

TO: Mayor Hark and Members of the City Council

FROM: Karen Burditt, Director of Finance

DATE: August 16, 2016

SUBJECT: Set Public Hearing

We ask Council to set a Public Hearing for the Property Tax Levy at 6:30 PM on Tuesday September 6, 2016 prior to the City Council meeting the subject of the meeting will be the ad valorem tax rate for property in the City.

Thank you,

Karen Burditt

Karen Burditt
Director of Finance