

***CITY OF HANNIBAL***  
***OFFICIAL COUNCIL AGENDA***

**Tuesday, April 17, 2018**  
**Council Chambers**  
**7:00 p.m.**

**ROLL CALL**

**CALL TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**  
**Regularly Scheduled Council Meeting – April 3, 2018**

**APPROVAL OF PAYROLL AND CLAIMS**  
**First Half – April, 2018**

**JAMES R. HARK - MAYOR**  
**Re: Approval of Appointments**

**HISTORIC DEVELOPMENT DISTRICT COMMISSION**

- **Kristy Trevathan – appointment for a term to expire May, 2023**
- **Steve Ayers – appointment for a term to expire May, 2023**

**Re: Recommendation of Appointments**

**LIBRARY BOARD**

- **Casey Welch – reappointment for a term to expire June, 2021**
- **Frank DiTillo – reappointment for a term to expire June, 2021**

**LANDMARKS AND MONUMENT BOARD**

- **Raymond Witt - appointment for a term to expire January, 2021**

**AIRPORT COMMISSION**

- **John Ortwerth – reappointment for a term to expire September, 2020**

**EMPLOYEE BENEFIT TRUST BOARD**

- **Sue Lewis – reappointment for a term to expire May, 2021**

**BOARD OF ADJUSTMENT**

- **Greg Lay – reappointment for a term to expire May, 2023**

**INDUSTRIAL DEVELOPMENT AUTHORITY**

- **Glenn Ruhl – reappointment for a term to expire January, 2024**
- **Hal Benedict – reappointment for a term to expire January, 2024**

**ANGELICA N. ZERBONIA, MRCC – CITY CLERK**

**Re: Bid Award Approval, Random Drug & Alcohol Testing Services**  
*Hannibal Clinic*

**ANDY DORIAN – DIRECTOR, PARKS & RECREATION**

**Re: Approval, Riverfront Design**

**GAIL BRYANT – DIRECTOR, HANNIBAL CONVENTION & VISITOR’S BUREAU**

**Re: Presentation, New Visitor’s Center Design**

**HEATH HALL – DIRECTOR OF OPERATIONS, BOARD OF PUBLIC WORKS**

**Re: Update, Chloramine Replacement Project**

**JOEY BURNHAM – BUILDING INSPECTOR**

**Re: Old Baptist Cemetery Mowing – Contract Agreement**  
*Simply Cut Lawns*  
*(Resolution No. 2136-18, to follow)*

**MIKE MCHARGUE – SUPERVISOR, STREET DEPARTMENT**  
**Re: Bid Award Approval, Annual Street Materials**

**Re: Approval, Declaration of Additional Surplus Property**

**RESOLUTION NO. 2136-18**

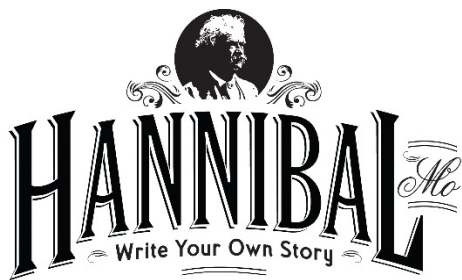
**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING  
THE MAYOR TO EXECUTE A CONTRACT AGREEMENT  
BETWEEN THE CITY AND SIMPLY CUT LAWNS FOR 2018-2019  
OLD BAPTIST CEMETERY MOWING, IN THE  
AMOUNT OF \$3,600.00**

**CLOSED SESSION**

*In Accordance with RSMo. 610-021*

- (1) – Legal Actions
- (2) – Acquisition of Real Estate Property

**ADJOURNMENT**



## MEMORANDUM

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**To:** Angelica Zerbonia - City Clerk

**From:** James Hark - Mayor

**Re:** Library Board

**Date:** April 5, 2018

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Please submit Casey Welch's name to the next Council agenda for reappointment to the Library Board. The term will expire June 2021.



## MEMORANDUM

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**To:** Angelica Zerbonia - City Clerk

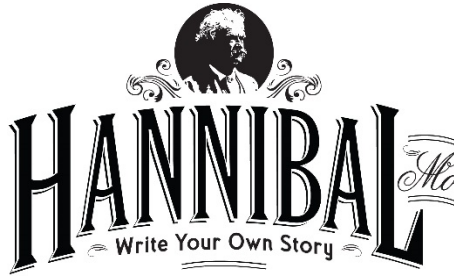
**From:** James Hark - Mayor

**Re:** Library Board

**Date:** April 11, 2018

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Please submit Frank Di Tillo's name to the next Council agenda for reappointment to the Library Board. The term will expire in June 2021.



## MEMORANDUM

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**To:** Angelica Zerbonia - City Clerk

**From:** James Hark - Mayor

**Re:** Landmarks & Monument Board

**Date:** April 5, 2018

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Please submit Raymond Witt's name to the next Council agenda for appointment to the Landmarks and Monument Board. The term will expire January 31, 2021.



## MEMORANDUM

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**To:** Angelica Zerbonia - City Clerk

**From:** James Hark - Mayor

**Re:** Airport Commission

**Date:** April 9, 2018

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Please submit John Ortwerth's name to the next Council agenda for reappointment to the Airport Commission. The term will expire in September 2020.



## MEMORANDUM

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**To:** Angelica Zerbonia - City Clerk

**From:** James Hark - Mayor

**Re:** Hannibal Employee Benefit Trust Board

**Date:** April 10, 2018

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Please submit Sue Lewis' name to the next Council agenda for reappointment to the Hannibal Employee Benefit Trust Board. The term will expire May 2021.





## MEMORANDUM

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**To:** Angelica Zerbonia - City Clerk

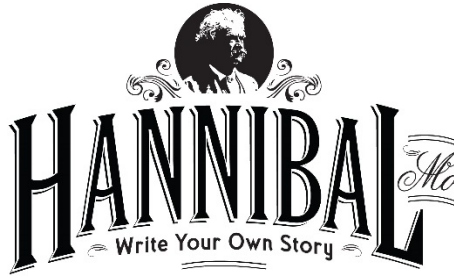
**From:** James Hark - Mayor

**Re:** Board of Adjustment

**Date:** April 10, 2018

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Please submit Greg Lay's name to the next Council agenda for reappointment to the Board of Adjustment. The term will expire in May 2023.



## MEMORANDUM

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**To:** Angelica Zerbonia - City Clerk

**From:** James Hark - Mayor

**Re:** Industrial Development Authority

**Date:** April 10, 2018

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Please submit Glenn Ruhl's name to the next Council agenda for reappointment to the Industrial Development Authority. The term will expire January 2024.



## MEMORANDUM

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**To:** Angelica Zerbonia - City Clerk

**From:** James Hark - Mayor

**Re:** Industrial Development Authority

**Date:** April 11, 2018

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Please submit Hal Benedict's name to the next Council agenda for reappointment to the Industrial Development Authority. The term will expire in January 2024.

## MEMORANDUM

**To:** Mayor James R. Hark and Members of the City Council

**From:** Angelica N. Zerbonia, MRCC

**Date:** April 12, 2018

**Subject:** Random Drug & Alcohol Testing Bid Recommendation

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Bids were recently let, received and opened on March 28<sup>th</sup>, for the City of Hannibal's Random Drug and Alcohol testing program with two (2) respective bidders: Phamatech, Inc. and Hannibal Clinic.

The Hannibal Clinic has been the provider of these services for the past three-years and were again the apparent low bidder. The submitted bid from the Hannibal Clinic has not increased over the prior three year bid, and I feel they can continue to provide the required services, meeting our needs and accommodating multiple shifts.

Phamatech, Inc. submitted a bid in the amount of \$149 per DOT and NON-DOT and \$149 per alcohol test, no cost for the randomizing program, and \$500 for annual training.

Upon review of the bids and services provided, it would be my recommendation to accept the low, three (3) year bid from Hannibal Clinic in the amounts of \$35 per DOT drug test; \$25 per NON-DOT, and \$25 per alcohol test, with no cost for the randomizing program or educational training.



*Gail Bryant, CTIS*  
Director



*Megan Rapp, CTIS*  
Assistant Director

## MEMORANDUM

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DATE: April 12, 2018  
TO: Mayor James Hark and Members of City Council  
CC: Jeff LaGarce, City Manager  
FROM: Gail Bryant, Director of Conventions & Tourism  
REGARDS: HCVB Visitors Center Design

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Mayor Hark,

I would like to request the opportunity to present our proposed design of the new HCVB Visitors Center to the city council at their next meeting on April 17, 2018.

Respectfully requested,

A handwritten signature in cursive script that reads "G. Bryant".



## HANNIBAL BOARD OF PUBLIC WORKS

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### ELECTRIC, WATER AND WASTEWATER

3 INDUSTRIAL LOOP DRIVE  
PO BOX 1589  
HANNIBAL, MISSOURI 63401-1589  
573-221-8050  
[www.hannibalbpw.org](http://www.hannibalbpw.org)



**DATE:** April 5, 2018  
**TO:** Hannibal City Council  
**FROM:** Heath N. Hall, Director of Operations

At the April 17<sup>th</sup> Board of Public Works meeting I expect the Board to make a decision on how to finance the Chloramine Alternative Project and to begin discussions on how rates will be affected by the project. Both decisions need to be made pretty quickly to meet some upcoming deadlines. I may have some up to date information to share at the Council meeting on the Board's decisions.

As you may already be aware, the Board has chosen to add a Granular Activated Carbon (GAC) treatment system to the water treatment process to comply with the ammonia removal ordinance (no. 4759). This process will allow for us to discontinue the use of ammonia and still maintain compliance with disinfection by product regulations. GAC not only removes organics from the water, but also will give us additional treatment to remove emerging contaminants.

We continue to be on track to meet the ordinance deadline of March 31, 2020. Black & Veatch continues to delve deep into the design of the GAC system. I expect them to submit the final design to MDNR for approval by the end of September of this year. Construction on the new system is scheduled to begin around March of 2019.

We look forward to the day in which this new treatment system is in place.



# CITY OF HANNIBAL BUILDING INSPECTORS OFFICE

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## INTEROFFICE MEMORANDUM

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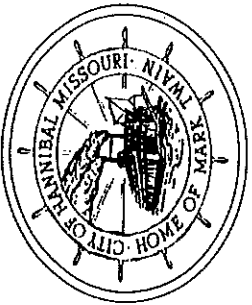
**TO:** MAYOR AND CITY COUNCIL MEMBERS  
**FROM:** JOEY BURNHAM – BUILDING INSPECTOR  
**SUBJECT:** OLD BAPTIST CEMETERY MOWING 2018-2019  
**DATE:** APRIL 10, 2018  
**CC:**

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The Building Inspectors Office requested bids for the 2018-2019 Mowing of the Old Baptist Cemetery with a bid opening of April 10, 2018.

Only one bid was submitted which was Simply Cut Lawns with a total bid of \$3,600.00. Simply Cut Lawns is who has been maintaining The Old Baptist Cemetery for The City over the past couple of years and has done an awesome job thus far. The bid amount came in this year the same that it did last year, so the bid amount will reflect the same.

With Simply Cut Lawns being the only bidder, staff recommends award of the contract to Simply Cut Lawns.



**CITY OF HANNIBAL, MISSOURI  
BID TABULATIONS**

**Project Number: MOW-2018/19**

**Project Description: OLD BAPTIST CEMETERY**

**Bid Opening Date: April 10, 2018**

**Bid Opening Time: 10:15am**

<b>Bidder</b>	<b>Bid Amounts</b>	<b>E-VERIFY</b>
Simply Cut Lawns	\$ 3,600.00	

**Time: 10:15 AM - 04.10.2018**

*Opened by S. White - Office Manager*  
Angelica N. Zerbonia, City Clerk  
*Zerbonia*





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# MEMORANDUM

**To: Mayor and City Council**

**From: Mike McHargue Street Department Supervisor**

**Re: Approval of Annual Materials**

**Date: April 12, 2018**

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On Tuesday April 10<sup>th</sup>, 2018 the Hannibal Street Department went out for bids on our Annual Materials. The Big Tabulation's came in on the attached sheets, but I would like to give a price breakdown of each bid and any changes from our bids last year.

I recommend the bid award go to the following suppliers:

Gasoline and Diesel Fuel SD-2018/19-1  
Single bidder was Big River Oil

Fuel Items	2017/18	2018/19
No lead gasoline	\$2.16	\$2.20
No Lead Premium	\$2.56	\$2.56
#2 Diesel	\$2.22	\$2.43
Winter Blend Diesel	\$2.22	\$2.43
Off Road Diesel	\$1.94	\$2.01
Boat Harbor	\$2.49	\$2.49

Prices on our fuel have risen from the previous year which will impact our department this upcoming year.

Aggregates SD-2018/19-2  
Single bidder was Central Stone

Item	2017/18	2018/19
Type 1 or 2 Flex Base	\$8.15	\$8.35
Commercial Flex Base	\$8.15	\$8.35
1-1/2 Surfacing	\$8.45	\$8.70
1/2" Bituminous Surface	\$13.45	\$13.85
3/8" Seal Coat	\$13.45	\$13.85
Granular Fill	\$4.65	\$5.60
Quarry Run	\$8.35	\$8.60
1" Resurfacing	\$8.95	\$9.20
Rip Rap	\$16.70	\$17.20
3/8 Seal Coat (gravel)	\$14.25	\$14.70
Concrete Sand	\$7.75	\$8.00
Manufactured Sand	\$11.40	\$11.40
CA16 1/4" Washed Chips	\$13.45	\$13.85
3" Oversize Rock	\$9.40	\$9.70

Prices on rock for the most part went up and only sand stayed the same price. This also will have a huge impact on our budget for the upcoming year.

#### Snow Removal Salt SD-2018/19-3

Three Bidders:

Gunther Salt	\$87.00 per ton charge with a 1-2 deliver day window
Compass Minerals	\$80.54 per ton charge with a 5-7 delivery day window
Cargill Salt	\$97.63 per ton charge with a 3-5 delivery day window

Item	2017/18	2018/19
Salt	\$78.88 or \$78.94	\$80.54

This year we received three salt bids for the City. While this past winter we were fortunate to have not needed to use much salt we are rather stocked on our bays. Usually we have two bids that come in close but this year that was not the case. One company was substantially cheaper for our usage. We recommend the City using Compass Minerals for the Salt Bid this upcoming year.

#### Liquid Calcium Chloride SD-2018/19-4

One Bidder:

SICALCO                      \$.83/gallon

Item	2017/18	2018/19
Liquid Calcium Chloride	\$.81	\$.83

Since SICALCO was our only bidder for Liquid Calcium Chloride and since the price increased a very minimal amount our recommendation is for SICALCO.

Concrete SD-2018/19-5

2 Bidders:

Bleigh Ready Mix                    \$117.50/cubic yard with \$40.00 demurrage charge after one hour.  
 Mark Twain Ready Mix            \$116.50/cubic yard with \$40.00 demurrage charge after one hour.

Item	Bidder	2017/18	2018/19
Concrete	Bleigh	\$115.50/\$40.00 hour	\$117.50/\$40.00 hour
	MT Ready Mix	\$115.50/\$40.00 hour	\$116.50/\$40.00 hour

This upcoming year for our concrete bids we would like to allow for both companies to have an open bid. The reason being is that if one of the companies listed above is currently pouring a bigger concrete job elsewhere we may not be able to get the concrete that we need due to low supply. If both companies had an open bid, then we could use the other company if the above situation occurred.

CLSM (Flowable Fill) SD-2018/19-6

2 Bidders:

Bleigh Ready Mix                    \$92.00 with \$40.00 demurrage charge after one hour.  
 Mark Twain Ready Mix            \$93.00 with \$40.00 demurrage charge after one hour.

Item	Bidder	2017/18	2018/19
CLSM	Bleigh	\$90.00/\$40.00 hour	\$92.00/\$40.00 hour
	MT Ready Mix	\$92.00/\$40.00 hour	\$93.00/\$40.00 hour

Although Mark Twain Ready Mix is \$1.00 more on their bid we would like to have a similar set up as the concrete listed above. As to where if one company can't accommodate our needs we would be able to receive product from the other company.

Asphalt SD-2018/19-7

2 Bidders:

Diamond Asphalt	Missouri-No Bid	Illinois \$65.00/per ton
C.B. Asphalt	Missouri \$60.00/per ton	Illinois-No Bid

Item	Bidder	2017/18	2018/19
Asphalt	C.B. Asphalt	\$56.00	\$60.00
	Diamond	\$65.00	\$65.00

After calling Diamond to understand why Illinois Companies do not bid in Missouri and Missouri Companies do not bid in Illinois we learned that it costs these companies more in products if purchased outside of the state that their plant operates in. We also learned that the supplies used to make products such as asphalt are listed different in each state and their grades are also different; therefore, on our bid sheet the description is listed different for the states. Having stated the difference though the products are comparable in the products and quality.

We would like to have both companies left open for bid. In the past, we have found that if just a small amount of asphalt is needed that some companies will not pour a small amount. So, if both companies are available for asphalt we have a greater opportunity to receive product when and in the amount, we need.

Cold Patch SD2018/19-8

2 Bidders:

Diamond Construction	Missouri-No Bid	Illinois \$115.00
C.B. Asphalt	Missouri All Season Summer	\$120.00
	Missouri All Season Winter	\$120.00
	Missouri UPM	\$120.00

Item	Bidder	2017/18	2018/19
Cold Patch	C.B. Asphalt	\$90.00	\$120.00
		\$100.00	\$120.00
		\$120.00	\$120.00
	Diamond	\$110.00	\$115.00

After speaking to Diamond Construction this is a similar situation as on the Asphalt listed above. They only bid on the state their product is made in due to cost efficiency and once again the products are listed different in each state which reflects on the bid tabulation sheet. Diamond also explained to me that their Cold Patch grade is in comparison to Missouri's UPM blend and they do not make a blend for summer or winter. In the past, we have used Diamond and are very happy with their product. Finally, we would like to have both bidders open as well so that if one company isn't available for product we would be able to utilize the other to keep our projects moving forward in a timely manner.

Thank you for consideration on our bid tabulations.



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# MEMORANDUM

**To: Mayor and City Council**

**From: Mike McHargue Street Department Supervisor**

**Re: Declaration of Surplus Approval (Additional Items)**

**Date: April 11, 2018**

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On Tuesday, March 20<sup>th</sup> a list of City items was presented to the Council to be deemed surplus items for the upcoming City Auction that is scheduled for Saturday, April 28<sup>th</sup>, 2018 at The Hannibal Street Department. Since that time the Street Department has come across a few more items that they wish to add to the auction as surplus items.

The items are as follows...

Walk Behind Street Saw  
Portable Power Washer  
2008 Ford F-350 Truck (Broken Engine)  
1999 Ford ¾ Ton Pickup Parks and Recreation (used at Airport)

Staff recommends the approval of the additional auction items to be added to the surplus list for the City Auction that is to be held Saturday, April 28<sup>th</sup>, 2018 at The Hannibal Street Department.